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MEMORANDUM – URGENT

To: SSPC PCCP QP Certified Contractors
From: Robert W. Windsheimer, SSPC Certification Manager
Date: October 24, 2005
Subject: Changes to the Disciplinary Action Criteria (DAC)

To Whom It May Concern:

SSPC has revised the Disciplinary Action Criteria (DAC), which applies to SSPC QP 1, QP 2, QP 3 and QP 6 certified contractors. The DAC has been revised to include new language on dispute resolution. The revised dispute resolution language applies to disputes arising from a contested disciplinary action, a suspension, revocation of certification as a result of failing an audit, violating an administrative procedure or non-compliance with other program rules & requirements.

The DAC dated (10/05) goes into effect immediately. To review a copy of the DAC please go to:

<http://www.sspc.org/certification/PCCP/PCCPforms.html>

If you cannot obtain a copy from the web site, please contact Silvia Margiotta, SSPC Certification Assistant, at 877/281-7772 Ext. 209 and she will email you a copy of the current DAC. For more information, please contact me at 877/281-7772 Ext. 235 or send an email to windsheimer@sspc.org.

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