



<i>SSPC Use Only</i>	Date	Initial
Application Verified		
Supervisor Approval		

Pre-Requisite Form – SSPC Bridge Coating Inspector (BCI) Program & Certification – Level 2

Document Checklist - Your completed packet must be submitted to SSPC no later than **two weeks** prior to the start date of the course and include the following:

- _____ Pre-Requisite Form
- _____ Picture for your wallet card (.jpg file named as First_Last.jpg – max size: 2mb)

Send to:

SSPC Training Coordinator
800 Trumbull Drive
Pittsburgh, PA 15205-4365

Phone: 412-281-2331 x2204
Fax: 412-281-9995
Email: prereqs@sspc.org

Please note: Filling out this form does not register you for the course. You must pay in full by check or credit card before you are officially registered.

IMPORTANT!

If prerequisites are not received within 30 days of the completion of the course, students will be required to register for the online recertification exam at the cost of \$250 in addition to submitting the required forms, and will be listed as Training Only students until they complete the necessary certification requirements.

Applicant Information

SSPC Member ID Number: _____

Course Date: _____ Course Location: _____

Last Name: _____ First Name: _____ Middle: _____

Company Name: _____ Job Title: _____

Street Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Phone: _____ E-Mail Address: _____

Human Resource Contact Person: _____

HR Phone: _____ HR E-Mail Address: _____

Pre-Requisite Requirements

There are no prerequisites to attend the **BCI Level 1** course.

Prior to attending the **BCI Level 2** program, all individuals must provide adequate information showing that they meet the minimum requirements as set forth in this form. If SSPC is unable to verify the accuracy of any information reported on this form, it may result in the rejection of your application.

By my initial and signature below, I acknowledge that I have read and understand:

(Initial) _____ The BCI Application Form and Instructions

I do hereby certify that I have read and met the above prerequisites for the SSPC Coatings Inspection Training and Certification for the Bridge Industry (BCI.)

Signed: _____ Date Submitted: _____

Name & title (please print) : _____

Please note: Failure to report accurate, complete information will delay your application. Omission or falsification of information or failure to answer all questions truthfully will result in withholding or denial of certification status.

SSPC is concerned about protecting the confidentiality of our members. If you pass the course or certification exams, your name and contact information will be placed on our website.

Would you want your information posted on our website? Please check one of the boxes below:

Yes:

No:

If you do not check one of the boxes, your information will be listed on the SSPC website.

Professional References

SSPC requests that you list three professional references.

Please note: At least one professional reference must be a supervisor who can attest to the work performed, hours submitted and the ethics of the applicant. Further, at least one reference must be a bridge owner.

	Name	Phone	Email Address
1			
2			

Certification Process

There are three paths to achieve the required pre-requisites. Please check the box next to the process you're applying for:

Process A: *Attend the BCI Level 1 & Level 2 lectures*

In order to qualify for the BCI Level 2 exams, candidate must successfully complete the BCI Level 1 course and exams with a score of 80% or higher and documents a minimum of 2 years (3,000 hours) bridge coating inspection work.

Process B: *Bypass the BCI Level 1 & Level 2 lectures (with alternate training)*

A candidate may present alternate course training in lieu of the BCI Level 1 lecture. The BCI executive committee and SSPC will evaluate the alternate training based on industry-wide knowledge of the course and the training provider. To be considered valid, the course must contain a closed book written exam and a practical instrument exam. Candidates must provide adequate documentation showing that they have obtained a score of at least 70%.

If alternate training is accepted, the candidate may bypass the lecture portion of the course and move on to attempt the BCI Level 1 and BCI Level 2 exams.

The candidate must also document a minimum of 2 years (or 3,000 hours) bridge coating inspection work.

Process C: *Bypass the BCI Level 1 & Level 2 lectures (with work experience)*

A candidate may present work experience in lieu of the BCI Level 1 and BCI Level 2 lectures.

In order to qualify for Process C, the candidate must document a minimum of 5 years (7,000 hours) of bridge coating inspection work.

If the work experience is accepted, the candidate can then attempt the BCI Level 1 and BCI Level 2 exams.

Work Experience

This section is to be completed in reverse chronological order, starting with your most current employer.
You may duplicate as many copies of this page as is necessary for complete documentation of your work history.

Related work experience is defined as protective coatings inspection work.
Please describe your work experience below:

Employer:			
Title:			
Address:			
Supervisor's Name:		Title:	
Work Phone:		Cell Phone:	
Employed From: (Please include month/year)		To:	
Reason for Leaving:			

Work Experience (*continued*), You must include the following:

Types of inspections performed:	
Coating materials used/inspected:	
Types of Equipment used for inspection:	
How much of your work time is spent on inspection activities? List a percentage:	
What types of specific structures have you performed inspections on? List specific jobs you have worked on.	

Training History

Please complete for Process B only

Describe any formal training courses you have completed below:

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

BCI Attestation

To uphold and advance the honor and dignity of being a Bridge Coatings Level 1 and Level 2 Certified Inspector, and in keeping with the high standards of ethical and professional conduct that I am expected to uphold, I acknowledge the following while acting as a BCI Inspector.

Fundamental Principles

I recognize that all my actions reflect my own professionalism and that of my employer. When performing coating inspection duties I not only represent my employer and myself but also the BCI Training and Certification Program Code of Conduct outlined in this attestation. In all my actions, I fully realize that I am an extension of all those entities and I owe them the best effort that I can provide. My personal integrity and ethics therefore must be beyond reproach.

Specifics

A. Impartiality

I pledge that I will be impartial while performing all coatings inspection and related activities. Impartiality is critical to my mission. I will perform all coating inspection that will provide confidence to all personnel whose safety and well-being are dependent upon me doing the best job possible and that I have done due diligence.

B. Objective

I pledge that I will be objective in completing my assigned tasks. Objective means conflicts of interest either does not exist or are resolved with my superior and the responsible facility owner's representative prior to performing inspection and related duties. I pledge that I will inspect all work as it is presented and make my assessment and document my findings based on applicable contract requirements and governing standards. My assessments and documentation of inspections and tests will not be influenced by external sources or be based on emotion. They will be based on applying my professional competence to evaluate the facts at hand.

C. Conflicts of Interest

I pledge to declare all conflicts of interest, actual, potential or perceived, to my superior and the responsible owners representative. I also agree to willingly recuse or disqualify myself from any assignment deemed by my superior or the responsible owner representative to be a real or potential conflict of interest. Examples of conflicts of interest are:

- (1) if I have done any work for the prime or subcontractor within the previous three years or, (2) if friends, related persons or entities work for or sell to the prime or subcontractor or consults for the prime or subcontractor or,
- (3) if you have been assigned to inspect a competitor or a joint venture partner of an entity I've been associated with within the previous three years

D. Diligence and Reasonable Care

I pledge to be diligent and take reasonable care when I perform my inspection tasks. This includes but is not limited to:

- Performing my duties on each project with accuracy, dedication, perseverance, fairness, timeliness and honesty, and within the limits of my authority as specified by my employer and the responsible owner's representative.
- Strictly adhering to any stated inspection criteria and all specified governing industry standards.
- Documenting and reporting documentation to my authorized higher authority.
- Coordinating with the contractor(s) to schedule adequate time to perform inspections.
- Working inside my certified inspector credentials, qualifications and ethics as established by SSPC.
- Carrying out my inspection duties in a professional and courteous manner.
- Avoiding socializing or sharing a meal (except at official industry functions) in any way with personnel employed by or working for the prime or sub contractor whose work I am inspecting.
- Avoiding accepting any gifts, money, favors, services or anything else that threatens impartiality.
- Avoiding telling contractor's how to do their work.
- Immediately reporting any attempted bribes or threats against myself or other employees to my superior and to the responsible owner's representative. I will also document the event in writing citing who, what, when, where, and how.
- Avoiding taking any one's word for an item that must be inspected or tested in order to determine conformance.
- Reporting any complaints about my inspections to my superior and the responsible owner's representative.
- Refraining from endorsing or critiquing any proprietary product, any equipment item, any service, any contractor or engineer, any government official, another inspector, or consultant.
- Reporting any conditions to my superior and the responsible owner's representative that prevents me from performing and completing required inspections and related tasks.
- Contacting my superior and the responsible owner's representative immediately if any of the personnel working for the prime or sub-contractor's who's work I'm inspecting become evasive, or refuses to provide required information or required tools or access, or becomes verbally abusive. I will also document the event in writing citing who, what, when, where, and how.
- Reading and understanding all required documents, e.g., Industrial Standards and manuals, product data sheets (PDS), Material Safety Data Sheets (MSDS), and other technical references applicable to the job I'm inspecting.
- Treating all proprietary and security-related information as confidential and pointing out any and all known safety violations observed while at the job site to my superior. I will report imminent danger situations immediately to the appropriate supervisor directing the work force and to the authorized owner's safety professional.

III. Maintain Professional Qualifications

I also pledge to:

- Obtain and maintain required certifications and licenses and obtain the training required to maintain my qualification as an SSPC BCI Level 1 and Certified Inspector.
- Maintain a library of inspection-related industry standards (e.g. SSPC, NACE, ASTM).

I agree to abide by the principles described above and I understand that if I'm found to have violated any of the aforementioned principles, disciplinary action will be brought against me by SSPC, following appropriate due process described in the Disciplinary Action Program.

Signed: _____ Date Submitted: _____

Name & title (please print) : _____